On the portal, when you are editing, click the three dots on the far right side. Scroll down to “Keyboard shortcuts”.



Keyboard shortcuts

Display these keyboard shortcuts.

Shift+Alt+H

Global shortcuts

Switch between visual editor and code editor.

Ctrl+Shift+Alt+M

Toggle fullscreen mode.

Ctrl+Shift+Alt+F

Open the block navigation menu.

Shift+Alt+O

Show or hide the settings sidebar.

Ctrl+Shift+,

Navigate to the next part of the editor.

Ctrl+`Shift+Alt+N

Navigate to the previous part of the editor.

Ctrl+Shift+`Shift+Alt+P

Navigate to the nearest toolbar.

Alt+F10

Save your changes.

Ctrl+S

Undo your last changes.

Ctrl+Z

Redo your last undo.

Ctrl+Shift+Z

Selection shortcuts

Select all text when typing. Press again to select all blocks.

Ctrl+A

Clear selection.

escape

Block shortcuts

Duplicate the selected block(s).

Ctrl+Shift+D

Remove the selected block(s).

Shift+Alt+Z

Insert a new block before the selected block(s).

Ctrl+Alt+T

Insert a new block after the selected block(s).

Ctrl+Alt+Y

Remove multiple selected blocks.

delbackspace

Move the selected block(s) up.

Ctrl+Shift+Alt+T

Move the selected block(s) down.

Ctrl+Shift+Alt+Y

Change the block type after adding a new paragraph.

/

Text formatting

Make the selected text bold.

Ctrl+B

Make the selected text italic.

Ctrl+I

Convert the selected text into a link.

Ctrl+K

Remove a link.

Ctrl+Shift+K

Underline the selected text.

Ctrl+U